The following items should be added to your workplace inspection checklist to ensure that controls for COVID-19 stay effective.

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|  | Yes/No | Notes |
| 1 | COVID-19 protocol signs in place throughout the workplace, including the main entrance, first aid room, etc. |  |  |
| 2 | Procedures and questionnaires clearly posted for visitors. |  |  |
| 3 | Physical distancing protocols are observed as being followed. |  |  |
| 4 | Sanitization stations in place. |  |  |
| 6 | Occupancy limit signs are in place at lunchroom, boardrooms, meeting rooms. |  |  |
| 7 | Employees are wearing required PPE. |  |  |
| 10 | COVID-19 controls such as barriers and partitions are in place, undamaged and not missing. |  |  |
| 11 | If working in close proximity, workers are following the procedures and wearing the required PPE. |  |  |
| 12 | PPE is being worn correctly by workers. |  |  |
| 13 | COVID-19 protocols for deliveries and pick-ups are posted in shipping and receiving areas. |  |  |
| 14 | Safety Data Sheets are available and accessible for any new chemicals used for sanitation and disinfection.  |  |  |
| 15 | COVID-19 control measures are discussed and recorded in JHSC meeting minutes. |  |  |