

# JHSC Formal Recommendation

## Committee recommendation — Template

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### Joint Health and Safety Committee Recommendation

Recommendation # \_\_\_\_\_ Date: \_\_\_\_\_

To (Owner/Manager): \_\_\_\_\_

Please respond in writing by: \_\_\_\_\_ (21 days)

#### Issue

- Give a clear and complete description of the issue
- Describe what, why, who, where, and when
- Reference the relevant section(s) of the *Workers Compensation Act* and/or *Occupational Health and Safety Regulation* where applicable

#### Committee recommendation

- Make sure the recommendation deals with workplace health and safety
- Include rationale for your recommendation
- If applicable, include options and pros and cons of each
- For complex issues, include steps involved and suggest time frame for implementation

#### Committee decision

- Indicate if this recommendation was voted on or decided by consensus